



Longmead Field

LONGMEAD MANAGEMENT GROUP

Meeting Minutes

Wednesday 20th September 2023 at 7.30pm

Present: Karen Pinder, Tracy Leaman (Secretary), Trish Slater, Andy Brooke, Daniel Lyus, Paul Doble, Stephen Ward, Peta Dayus-Jones, Bob Hawkes, Stephen Ward, Sue Scantlebury

- 1) Apologies for absence: Ian McCulloch, Sam Iddon
- 2) Minutes of the last meeting: The minutes of 5th June, proposed KP seconded PD, agreed.

Matters Arising:

Semi permanent goals - DL thanked the PC -complete

Summer pavillion maintenance - The committee discussed the possibility of a cafe and perhaps adapting the building to make the main room bigger - **SS** to consider the options and report back - ongoing

Social media presence - Facebook account now running, **KP** to assist with admin - complete

Gate/entrance ownership - Ownership unconfirmed, the entrance will be used, not for vehicles, **AB** to purchase a lock - complete

Fire alarm/extinguishers - complete

Drain survey - SI has written to PC. Summer 2024 the soakaway needs checking. As a matter of urgency the PC will purchase a storm gate for the pavillion door - **AB** to fit.

Oil tank - movement of - can remain in its current position - complete

- 3) Finance and expenditure: Bank account - £5423.67. Report attached, and forwarded to committee members prior to the meeting. Due to the unforeseen absence of a Parish Clerk P-JD emailed the committee requesting permission to use internet banking, all agreed. KP and P-DJ to raise invoices to be reimbursed for cleaning payments made, KP, TL and TS to be made account signatories, proposed PD, seconded BH, agreed. Club invoices to be sent, as agreed at AGM:- Tennis Club - £1200, Senior Football - £800, Girls Football - £800, Junior Football - £1200 **Action P-DJ, KP, TL and TS**
- 4) Pavilion and sports facilities:- On site weeding/stinging nettle control to be undertaken, PD to liaise with Ian Pike
Dogs on leads - awaiting an update from SI. To be discussed further at the January meeting - **Action SI**
- 5) Longmead Environmental Action Project (LEAP) Report: Report attached. DL confirmed the Junior Football team would volunteer helping the site as part of its 5 year plan. Keith Bright to liaise with TS.
- 6) Skate Park: Once the Certificate of Lawful Use is received fundraising can move forward
- 7) Any other business:

The white line marker will be moved to the container, the battery will only be charged when someone is present on site and the mess will be cleared

A cleaner has been appointed for the site.

KP requires the football fixture schedules for all clubs

PD confirmed more seating benches are available for the site.

The Youth Development Office is conducting a survey with a view to improving the MUGA and the long term drainage of the site.

The Pizza van should be responsible for removing their litter from the site.

Date of next Meeting: Wednesday 17th January 2024