



Longmead Field

LONGMEAD MANAGEMENT GROUP

Meeting Minutes

Wednesday 15th November 2023 at 7.30pm

Present: Peta Dayus-Jones, Stephen Ward, Karen Pinder, Ian McCulloch, Bob Hawkes, Andy Brooke, Pau Doble and Tracy Leaman

Following the emailed resignation of Sam Iddon, the committee Chair, TL proposed IMC chair the meeting, seconded KP, agreed.

- 1) Apologies for absence: Trish Slater, Daniel Lyus
- 2) Finance - PD-J forwarded a report, attached, prior to the meeting. Whilst the balance is healthy the bulk of the income for the year has been received and outgoings have increased, with cleaning likely to be £1300 - £1500 this year.
AB confirmed Sue Scantlebury is in talks with someone opening an on site cafe. This may lead to the site being charged rates by Mid Devon District Council. AB distributed copies of a plan, attached, showing how the interior layout could be altered to accommodate this.
IMC suggested the committee consider selling some assets, the tractor mounted flail mower, basketball nets and ride-on mower. **Action - Further discussions at January meeting**
- 3) Cleaning: The new site cleaner is cleaning more regularly hence the increase in expenditure.
- 4) Pavilion Flood Prevention: PD confirmed the PC has agreed to a quick fix of a door seal. They are awaiting more information regarding the flood gate from a local company. The digging of the soakaway will also be undertaken. Long term paper and electronic plans for the site need to be updated showing drainage positions etc. **Action PD/Longmead Committee**

- 5) Insulation of Container: The insulation of the container was discussed. AB will discuss the options with the football clubs and report back at the January meeting. The line marker battery must not be left charging unattended. AB to forward TL football contacts email addresses so there can be more club representation at Longmead meetings. PD to ask PC Clerk to liaise with Devon Air Ambulance regarding the possibility of the fixed goals hampering the helicopter landing. **Action AB and PD**

Any other business:

IMC to email Valley View to trim the bushes near the tennis courts. **Action IMC**

The tennis club is completing a health and safety report for the LTA. IMC confirmed the PC owns the site and the Longmead committee runs the site, once the report is complete BH will share a copy with Longmead. **Action BH**

Dates of site insurance and PAT testing will be checked. **Action PD-J** Long term a timetable of site events needs compiling. **Action TL and PD-J**

AB confirmed the Skate Park planning has been approved and funding can commence.

Date of next Meeting: Wednesday 17th January 2024