

Longmead Management Group

Minutes of Meeting Monday 4th March 2019 at Longmead Pavilion

Agenda Item	Action Required
<p>1. Welcome and Apologies: Present: Ian McCulloch (Chair), Heather Stallard , Julie Steed, Paul Doble, Karen Pinder, Andy Brooke, Addie Holmes, Tracy Leaman Apologies: David Major Neil Thompson , Phil Bell In attendance: Trish Slater</p>	
<p>2. Minutes of 14th January 2019 meeting and matters arising: Minutes were agreed and signed as a true record.</p> <p>Matters arising:</p> <ol style="list-style-type: none">i. The insurance status of the tennis courts was confirmed by JS.ii. The tennis court light bulbs could not be saved for the MUGA.iii. Alarm and Fan	IMC to contact Chris Hearne re the alarm and fan.
<p>3. Election of new secretary: HS proposed Tracy Leaman, KP seconded, unanimously agreed.</p>	
<p>4. Finance: Current account £3271.56, deposit account £6023.25. Payments to be made for heating oil and key cutting, approximately £1000. Invoices will be sent to club users. The IMC thanked the Parish Council for the move forward in funding arrangements.</p>	
<p>5. Pavilion and Sports Facilities: The door locks have been replaced and new keys are being distributed by IMC. A further 15 keys will be purchased. IMC has key card and will retain list of keys allocated. The previous door lock will be moved to the outside toilet door.</p>	IMC to purchase keys and change outside WC lock JS to ask Tennis club member to keep old keys.

<p>The drinks licence has been cancelled. Special licences can be purchased if required.</p> <p>The boiler needs servicing. The damaged tiles will be replaced at the end of the football season.</p> <p>Disabled toilet to be cleared of football equipment.</p> <p>Disabled aid fittings to be sourced by IMC</p> <p>AH reported a slippery area on the MUGA.</p> <p>JS reported the tennis courts lights being completed and line painting taking place later in the year. IMC met with Roger Beaver to discuss the shrubbery beds. Their suggestions will be forwarded to the Parish Council.</p>	<p>Boiler servicing arranged by IMC IMC to arrange plus removal of equipment. IMC to investigate court.</p> <p>IMC to report to Parish Council</p>
<p>6. Longmead Environmental Active Project (LEAP):</p> <p>TS updated the group on developments since the last meeting. (Notes to forwarded.) Tools required for the ongoing work will be stored in the small container if it is suitable.</p>	<p>TS to confirm suitability.</p>
<p>7. AOB:</p> <p>AB reported the play area equipment is in need of maintenance or being updated. A discussion followed. A team will meet and review the needs.</p> <p>The tennis club light celebration is being held on 7th March. Fireworks are planned; those living near will be informed.</p> <p>The overflow carpark is churned up and in need of improvement. A discussion followed.</p>	<p>AB, PD and HS to meet and discuss.</p> <p>PC to investigate the issue.</p>
<p>8. Date of next meeting, AGM: Monday 10th June 2019 19.00hrs. Committee meeting to follow at 20.00hrs.</p>	